**Backoffice Sales Department**

**Software Requirements**

**BackOffice Systems - rewrite**

**Company: Some Company**

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**1. Introduction**

**1.1 Purpose**

Expectations and definition of features for the new Backoffice system in support of a Sales department.

**1.2 Intended Audience**

Sales department management and or sales department personnel at Some Company.

**1.3 Intended Use**

To support day to day operations for the Sales Department at given company. With addition of new accounts and new products being offered, the current Backoffice has tripled the life expectancy of 6yrs for a custom software solution and it is limiting the opportunity to introduce a new architectures that would support new features for a growing business.

**1.4 Scope**

To provide all the necessary tools for the Sales Department to conduct its day to day operations with the goal to provide all the existing features in the current Backoffice.

**1.5 Definitions and Acronyms**

To be Determined…

**2. Overall Description**

The task at hand is to develop a new web based software application (Backoffice). At a high level the new Backoffice will be developed implementing an MVC architecture to ensure security protocols are in place as well as separation of duties within the different tiers of the application.

**2.1 User Needs**

Will need input from Sales Department to outline requirements.

**2.2 Assumptions and Dependencies**

What assumptions are you making that could cause an error? Is the project reliant on any other factors that could affect the development of the software?

**3. System Features and Requirements**

**3.1 Functional Requirements**

Processes by Sales Department within Backoffice Systems

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| --- | --- | --- | --- | --- | --- |
| **Name or Step** | **Description** | **Electronic**  **Request?** | **Page in**  **System** | **Database** | **Table** |
| Example:  Order entry to create new Dealer | Sales Team request for entry of new dealer in Syspro by accounting… | No, Email sent? |  |  |  |
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**3.2 External Interface Requirements**

Sales processes initiated or performed by other departments need to be represented by other departments; for example, Sales may need to send a request to Accounting to initiate creation of a Dealer. There needs to be paper trail regarding this transaction. Items such as the creation of an email may need to be supported by Backoffice systems, the email creation, content and date needs to be recorded within Backoffice data repository system.

**3.3 Nonfunctional Requirements**

Communication between business side and Information Technologies needs to be identified.

**3.4 Signoff**

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| **Sign off by** | **Title** | **Date** |
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